



FRAMEWORK AGREEMENT FOR INTELLECTUAL SERVICES

PROPARCO Groupe AFD

151 Rue Saint-Honoré

75001 PARIS

Subject: Technical assistance facility to support AML CT (Anti-Money Laundering and Counter-Terrorist Financing Mechanisms) for financial intermediaries

Deadline for submitting applications

Date: 12/05/2026

Time: 12:00 (Paris time)

Deadline for submitting offers

Will be defined during the call for tenders for the offer phase.

Regulation of the consultation

During the first stage of the procedure (phase 1 – application), it is only required to submit an application file that complies with the requirements detailed in Article 5.1 of this Regulation.

Only the candidates pre-selected at the end of this phase will be invited, later, to submit a technical and financial offer.

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1. Purpose of the framework agreement

The consultation concerns: Technical assistance facility to support AML/CT (Anti-Money Laundering and Counter-Terrorist Financing Mechanisms) for financial intermediaries.

1.1 Form of the framework agreement

The consultation is not broken down into batches. The services will give rise to a single framework agreement.

The services will be covered by a framework agreement divided into purchase orders pursuant to Articles R. 2162-2 et seq., R. 2162-13 et R. 2162-14 du Code de la commande publique. The services of the framework agreement are executed by issuing successive purchase orders as required. Each purchase order specifies the services described in the framework agreement for which execution is requested. It determines the quantity.

The maximum amount is set in the Contract.

The framework agreement will be concluded with a single economic operator.

2. Organization of the consultation

2.1 Procurement procedure

This consultation is launched according to the procedure with negotiation in application of Article R. 2124-3 4° and Articles R. 2161-12 to R. 2161-20 of the Public Procurement Code.

The negotiation will focus on the following points:

- The candidate's technical proposal
- The candidate's financial proposal

The minimum requirements that cannot be negotiated are:

- The duration of the contract
- The legal clauses of the contract (insurance, use of results and articles 14 to 21 of the single contract).

On the basis of the tender submitted, the contracting authority will enter into negotiations. At the end of this negotiation, it will select the most economically advantageous offer on the basis of the criteria for selecting offers defined in this consultation regulation.

The procedure with negotiation will be implemented in 4 phases:

- **Phase 1 - call for applications:** Candidates interested in the consultation must submit an application file that complies with the requirements set out in the consultation regulations. The purpose of this phase is to select candidates eligible to submit a tender (on the basis of their application file in accordance with the provisions of Article 4 below).

*Selection of up to 3 candidates

- **Phase 2 - Initial offer:** Selected candidates will be informed in writing of their acceptance to submit an initial technical offer (the analysis of offers will be made on the basis of the technical and financial offer according to the criteria set out in Article 5 of this document).
- **Phase 3 - Possible negotiations:** Possible negotiations with the maximum of three bidders who presented the most economically advantageous offers when the initial offer was submitted. Then, at the **second possible round of negotiations with the two** bidders who presented the most economically advantageous offers after the first round.
- **Phase 4 - Final offer:** the purpose is to select the **final contractor** for the contract (on the basis of technical and financial offers after possible negotiations).

PROPARCO reserves the right to award the contract on the basis of initial bids. As part of the negotiations, the selected candidates will be invited, under strictly equal conditions, to specify, supplement or modify their offer without there being any substantial changes to the specifications. At the end of this negotiation, it will select the most economically advantageous offer on the basis of the criteria for selecting offers defined in this consultation regulation.

2.2 Justification in case of non-allotment

The devolution in separate lots is likely to restrict competition or may make it technically difficult or financially more costly to provide services.

2.3 Provisions relating to groupings

The framework agreement may be awarded to a single company or to a group of companies.

If the framework agreement is assigned to a joint consortium, the joint agent shall be solidary with each of the consortium members.

Possibility of submitting several offers for the framework agreement acting both as individual candidates and as members of one or more groups:

☐ Yes

☒ No

Or as members of several groups:

☐ Yes

☒ No

2.4 Free Variants

Free variants are not allowed.

2.5 Imposed variants

There are no plans for a PES.

2.6 Edit View Folder

The Contracting Authority reserves the right to make changes in detail to the consultation file at the latest **8 days** before the deadline set for submitting bids.

Bidders will then have to respond on the basis of the amended file without being able to raise any claims in this regard.

If, during the examination of the file by the candidates, the above deadline is postponed, the previous provision applies according to this new date.

2.7 Validity period of offers

The period of validity of offers is 180 days from the deadline for submission of the final offer.

3. Content of the consultation file

The consultation file includes the following documents:

- The present rules of consultation.
- The application form
- The Single Contract (CU) and any annexes thereto
- The Terms of Reference (TOR) in English and any annexes, if applicable.
- The financial annex (BPU-DQE).
- The phase response framework offers.

4. Specific provisions for phase 1 – Application

Candidates will have to produce the documents defined below written in French.

The elements necessary for the application defined below are produced during the selection phase of applications.

The elements necessary for selecting the offer **will then be produced only by the selected candidates.**

4.1 Elements necessary for the selection of candidates:

Each candidate must submit the application form attached to this document, along with the following documents:

- **The application form (in xlsx)** attached to this document, to which the following documents will be attached:

- Sworn statement proving that the candidate does not fall into any of the cases mentioned in Articles L. 2141-1 to L. 2141-5 or Articles L. 2141-7 to L. 2141-10 of the Public Procurement Code (document attached)
- If applicable, the document(s) relating to the powers of the person authorized to engage the undertaking
- In the case of a group, the authorisation document for the representative signed by the members of the group
- In the case of subcontracting, the subcontracting declaration (attached to the single contract)
- Presentation and organization of the candidate (alone) or in a consortium (3 pages maximum)
- Description of the nature of similar services with graphical elements

The candidate may prove his capacity by any other document considered as equivalent by the contracting authority if he is objectively unable to provide any of the requested information relating to his financial capacity.

If, in order to demonstrate his abilities, the candidate wishes to give precedence to the professional, technical and financial capabilities of any other stakeholder (notably a subcontractor), he must produce the documents relating to this stakeholder referred to in this article above. He must also justify that he will have the capabilities of this participant for the execution of the framework agreement by a written commitment from the participant.

Under Article R. 2143-16 of the Public Procurement Code, as part of their application, candidates are required to attach a translation **into French or English** to items written in another language.

It is brought to the attention of candidates that, in accordance with the provisions of Article R. 2143-13 of the Public Procurement Code, they are not required to provide supporting documents and evidence that the buyer can obtain directly through:

- An electronic system for the provision of information administered by an official body, provided that access to it is free of charge and, where applicable, that all necessary information for consultation is included in the application file;
- A digital storage space, provided that the application file contains all the information necessary for its consultation and that access to it is free of charge.

Furthermore, in accordance with the provisions of Article R. 2143-14 of the Public Procurement Code, candidates are not required to provide the contracting authority with any supporting documents and evidence that have already been submitted during a previous consultation and remain valid.

Finally, according to the provisions of Article R. 2143-4 of the Public Procurement Code, the contracting authority accepts that candidates submit their applications in the form of a single European procurement document (ESPD) established in accordance with the model set by the European Commission Regulation

establishing the standard form for the European single procurement document, instead of the sworn statement and the information mentioned in Article R. 2143-3.

Candidates may constitute or reuse an electronic ESPD via one of the following URLs: <https://ec.int/tools/espd/> OR <https://dume.chorus-pro.gouv.fr/>

It is specified that the contracting authority does not allow candidates to limit themselves to indicating in the single European procurement document that they have the required skills and abilities without providing any specific information on them.

4.2 Judging the applications

The criteria for the admissibility of applications are:

- Technical and financial guarantees and capacities
- Professional capacities

Under the following conditions:

The service provider must present at least 3 references for services in a similar area with safety risks, namely an [orange/red] zone according to the MAEE classification.

Applications are declared inadmissible if they do not provide sufficient financial, technical and professional guarantees with regard to the purpose of the service.

At the end of the application phase, **up to 3 candidates** will be selected for the offer phase.

4.3 Selecting Candidates

Candidate Selection Criteria	Weight
Professional Capabilities: Similar References	70
Proven experience, with reference over the last 3 years, in providing technical support to support financial intermediaries (particularly MFIs and inclusive finance stakeholders) to develop mechanisms for combating money laundering and the financing of terrorism	40
Demonstrated experience in the targeted geographies, with ability to work in French, English, and Arabic	30
Technical capacities: Human resources	30
Quality and adequacy of human resources able to implement services in the sectors of activity targeted by the framework agreement, specifying the areas of skills, expertise and human resources made available: training, function	

At the end of the application phase, up to 3 candidates will be selected for the offer phase, provided that they have sufficient applications.

5. Specific provisions for phase 2 – Offer

5.1 Elements necessary for the choice of the offer (only for providers admitted to

the offer phase)

For the selection of the offer, candidates must provide the following documents:

- A Single Contract (CU), **in French only**, (attached to be completed, dated, and signed electronically)

Information on the use of electronic signatures:

Bidders are requested not to use an electronic signature that blocks the addition of another electronic signature.

The candidate will also specify the nature and amount of the services he intends to subcontract, as well as the list of subcontractors he proposes to present for approval and acceptance by the contracting authority.

- The schedule of unit prices,
- A methodological note or a technical brief drafted on the basis of the template presented in the "Framework for mandatory response" annex to these Consultation Regulations.

Documents submitted by the contracting authority with the exception of:

- Those listed above as well as their annexes
- The Contract duly completed by the bidder

Are not to be put back in the offer.

Only the documents held by the Contracting Authority are authentic. Including the Contract if any changes – other than those required for its filling – have been made by the bidder.

Candidates are reminded that signing the Single Contract (CU) constitutes acceptance of all contractual documents.

5.2 Bid Judgment

The criteria used to evaluate bids are weighted as follows:

Price of services	30 / 100
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Definition and assessment of the criterion: The score of 100 will be assigned to the candidate who submitted the lowest financial offer. The other candidates will be assigned a score calculated on the basis of the following formula: $N = 100 \times (OMD/OAN)$ where N is the candidate's score, OMD the amount of the lowest bid, OAN the amount of the bid to be scored.	
Quality of the methodology	20 / 100
Definition and assessment of the criterion: Quality and relevance of the proposed methodology for the implementation of benefits.	
Demonstration of skills	45 / 100
Definition and assessment of the criterion: Demonstration of the skills, experience, and knowledge of the proposed profile for the provision of services.	
Sustainable development criterion	5/100
Proposed measures to reduce the ecological footprint of services (reduction/intelligent organisation of the number of aircraft flights, user guides, best practices, etc.)	

Scoring Method

The analysis of the "*Price of services*" criterion will be based on the total amount of the Estimated Quantitative Detail, which must necessarily be completed on the basis of the prices indicated in the Unit Price Schedule. This total amount is not contractual and is used solely for the evaluation of bids.

The analysis of the technical criteria will be based on the technical report, which must be drafted on the basis of the supply phase response framework.

Negotiation

The contracting authority will dismiss inappropriate tenders. After an initial classification based on the criteria defined above, all candidates admitted to the offer phase will be admitted to negotiations. After any negotiations with these candidates (unless there are insufficient candidates), the contracting authority will choose the most economically advantageous tender.

PROPARCO reserves the right to draw up, after the ^{first} round of negotiations, a new shortlist consisting of the two bidders who have submitted the most economically advantageous offer at the end of this ranking and to conduct further negotiations with them.

PROPARCO also reserves the right to award the contract on the basis of the initial offer, without negotiation. Consequently, each bidder must submit its best offer spontaneously.

Will be declared as irregular, an offer which, while providing a response to the contracting authority's needs, is incomplete or does not comply with the requirements set out in the consultation documents.

Correction of tenders:

In the event of a contradiction between the unit prices listed in the (contractual) unit price schedule and the unit prices of the estimated quantitative retail price (DQE), the prices indicated in the contractual document shall prevail.

Errors of multiplication, addition or carryover which would be noted in the estimated quantitative details (EDQ) will be corrected and, for the evaluation of bids, the amount thus corrected from the EDQ will be taken into account.

Will be declared as irregular, an offer which, while providing a response to the contracting authority's needs, is incomplete or does not comply with the requirements set out in the consultation documents.

5.3 Master Agreement Assignment

Prior to the signing of the contract by the Contracting Authority, and in accordance with Article R2144-7 of the Public Procurement Code, the **contractor (or all members of the contractor group, including any subcontractors)** will have to submit the requested documents on the supplier certificate collection tool provided by the Awarding Authority (**Provigis tool**):

- A valid document certifying **the effective registration of the structure** (extract K-bis or equivalent);
- A valid **certificate** issued by the competent authorities certifying that the candidate is up to date with their **social obligations** (URSSAF, RSI, AGESEA, MDA...);
- The **list of names of foreign workers outside the EC** or posted, employed by the structure or, failing that, a sworn statement of non-employment of foreign workers outside the EC (dated less than 6 months);
- A valid **tax certificate** issued by the competent authorities certifying that the candidate is up to date with their **tax obligations**;
- A valid **certificate of civil and/ or professional liability insurance**.

In order to satisfy the latter obligation, the applicant established in a State other than France must produce a certificate drawn up by the administrations and bodies of the country of origin. Where such a certificate is not issued by the country concerned, it may be replaced by an affidavit or, in States where no such oath exists, by a solemn declaration made by the person concerned before the competent judicial or administrative authority, a notary public or a qualified professional body of the country.

If these documents are not submitted within the set deadline, the tenderer's offer will be rejected and he or she will be eliminated.

The next candidate will then be asked to produce the necessary certificates and attestations before the framework agreement is awarded.

6. Conditions for sending and submitting applications and offers

The electronic submission of documents can only be made at the following address: <https://www.marches-publics.gouv.fr/>.

The reference time zone will be (GMT+01:00) Paris, Brussels, Copenhagen, Madrid.

Each transmission will be subject to a definite date of receipt and an electronic acknowledgment of receipt.

It is strongly recommended to initiate the offer filing **at least 2 hours before the DLRO**.

In case of difficulties, please contact the PLACE hotline.

Backup:

Candidates may also send, within the allotted time for the submission of envelopes, a backup copy on a physical electronic medium (USB key) or on paper. This copy is sent to the address below, in a sealed envelope, and must contain the mention: "backup copy," the identification of the procedure concerned, and the company's contact details:

Group Procurement Department (DAG)

5 Rue Roland Barthes

75012 Paris

FRANCE

The documents in the backup must be signed (for those whose signature is mandatory). If the physical medium chosen is electronic, the signature is electronic.

This backup copy may be opened in the cases described in Article 2 II of the Order of 22 March 2019 setting the procedures for making available the consultation documents and the backup copy.

The unopened envelopes containing the backup copy will be destroyed by the contracting authority at the end of the procedure.

7. Additional information

To obtain all additional information related to this consultation, applicants must send their application:

- Electronically, exclusively on the digitization platform, at the following URL:
<https://www.marches-publics.gouv.fr/>

When uploading the consultation file, it is recommended that the company create an account on the digitization platform where it will include the name of the tendering body, and an email address in order to keep her informed of any possible changes occurring during a procedure (addition of a document to the DCE, sending a list of answers to questions received...).

Only requests made at least 8 days before the deadline for receipt of tenders will be answered by the contracting authority.

A response will be sent no later than 8 days before the date set for the receipt of offers to candidates who have uploaded the consultation file on the dematerialization platform after having previously identified themselves. For information on the submission of dematerialized offers, please refer to the article *Conditions for sending and submitting applications and/or offers* in this document.

ANNEX: DECLARATION OF HONOUR

I, the undersigned.....

Acting in their capacity as.....

Company name and address:

.....

) hereby declares on their honour:

☐ or be the legal representative of the company identified in the legal documents

☐ or hold a clearance authorizing them to engage the company in the context of this consultation (delegation of signature communicated)

b) declares on their honour not to fall into any of the exclusion cases provided for in Articles L. 2141-1 to L. 2141-5 or Articles L. 2141-7 to L. 2141-10 of the Public Procurement Code.

N.B.: When an economic operator is, during the procurement procedure, placed in one of the exclusions mentioned in Articles L. 2141-1 to L. 2141-5, Articles L. 2141-7 to L. 2141-10 or Articles L. 2341-1 to L. 2341-3 of the Public Procurement Code, he shall inform the buyer without delay of this change in situation.

Evidentiary documents available online:

Internet address where supporting documents and evidence are directly accessible free of charge, as well as all the information required to access them:

- Internet address:

- Information required to access it:

.....

c) hereby declares that I am not, and none of the members of my group, nor of my suppliers, contractors, consultants and subcontractors are included in the lists of financial sanctions adopted by the United Nations, the European Union and/or France, in particular under the heading of combating the financing of terrorism and threats to international peace and security, and I undertake to inform PROPARCO without delay of any change in the situation

Done at

The

Signature.....

.....

8. Appendix: Signature Certificate Requirements

Signature Certificate:

The signatory's signature certificate must comply with the "eIDAS" regulation or equivalent and meet the required level of security. The RGS (general safety reference system) has been replaced by the "eIDAS" regulation since October 1, 2018.

However, since candidates already have an "RGS" certificate, it remains usable until the end of its validity period.

- Case 1: Certificate issued by a "recognized" certification authority - No supporting document to provide

The signing certificate is issued by a Certification Authority mentioned in the following trusted list:

<https://www.ssi.gouv.fr/administration/visa-de-securite/>

European applicants will also find the complete list of providers on the trusted list maintained by the European Commission:

<https://webgate.ec.int/tl-browser/#/tl/FR>

In this case, the bidder does not have to provide any supporting document on the signature certificate used to sign their response.

- Case 2: The electronic signature certificate is not referenced on a trusted list - Various supporting documents to be provided

The dematerialization platform accepts all electronic signature certificates with security conditions equivalent to those of the General Security Repository (RGS) and "eIDAS".

The candidate shall ensure by himself that the certificate he uses is at least compliant with the security level defined by the General Security Framework (RGS) or "eIDAS", and provide supporting documents in his electronic response.

The candidate shall also provide all technical elements enabling the contracting authority to satisfy itself as to the proper technical validity of the certificate used.

Thus, the signatory must send with their electronic response the following information:

a) any element allowing the verification of the quality and level of security of the signature certificate (proof of the qualification of the Certification Authority, certification policy, address of the referencing website of the Certification Authority),

b) the technical tools for certificate verification (full certification chain up to Root Certificate Authority, download address of the latest certificate revocation list update).

It is specified that all these elements must be freely accessible and usable for the buyer, and may be accompanied by clear instructions for use.

Signature tool used to sign files:

The regulations allow the bidder to use the signature tool of their choice.

- Case 1: The bidder uses the platform's signature tool - No supporting document to provide

The platform includes an electronic signature tool, which generates signature tokens in the XAdES regulatory format.

In this case, the bidder does not have to provide any proof of the electronic signatures transmitted and the signature tool used.

- Case 2: The bidder uses a different signature tool than the one integrated into the platform - Various supporting documents to be provided

When the candidate uses a signature tool other than that of the platform, he must comply with the following two obligations:

- a) Produce XAdES, CAdES or PAdES signature formats.
- b) Allow verification by transmitting in parallel the elements necessary to proceed with the verification of the validity of the signature and the integrity of the document, free of charge.

It is specified that all these elements must be freely accessible and usable for the buyer, and may be accompanied by clear instructions for use.

Appendix: Authorisation of the representative by his joint contractors (to be completed for each joint contractor)

I, the undersigned.....
 Acting in their capacity as.....
 Company name and address:

 Identification No. (SIRET or equivalent)

Entitles the representative mentioned by name below to:

- The group formed and detailed in this document
- The only current consultation

Purpose of the consultation:

Cluster Overview

The candidate is a group of companies

Identification of the members of the Group

Trade name and company name, address of the establishment, email address, telephone and fax numbers, SIRET number of the members of the group	<i>Services performed by the members of the group</i>

Appointment of the Representative

The members of the grouping shall appoint the following representative:

Trade name and legal name of the unit or establishment that will perform the service:

Mailing address and registered office (if different from mailing address):

Email address:

Phone and fax numbers:

SIRET number, or, failing that, a European or international identification number or one specific to the economic operator's country of origin from a directory included in the list of [DCIs](#):

To assert what is legal

Done at

The

Signature